

ACCOUNT No:	<table border="1" style="width:100%; height: 20px;"> <tr> <td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td><td style="width:5%;"></td> </tr> </table>																					CIF of the Entity :	<input type="checkbox"/> New <input type="checkbox"/> Change of Signatory <input type="checkbox"/> Change of Signature (existing operators) <small>(Please select <input checked="" type="checkbox"/> any ONE from the above)</small>
Account Name (Company, LLP, Firm, Proprietorship Concern, Society, Trust, HUF, etc.)		Signatures of all the operators are required.																					
Name of the Accountholder(s) / Operator(s)	Signature w.e.f. _____	Colour Photograph																					
Name : _____ CIF : _____		1.5 " X 2.0"																					
Name : _____ CIF : _____																							
Name : _____ CIF : _____																							

FOR OFFICE USE ONLY

<p>We confirm that the applicant(s) /operators signed in our presence. Signatures verified and necessary documents obtained.</p> <table style="width:100%; text-align: center;"> <tr> <td style="width:33%;"></td> <td style="width:33%;"></td> <td style="width:33%;"></td> </tr> <tr> <td>Staff.No.</td> <td>Sign. of Branch Officer</td> <td>Date</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Staff No.</td> <td>Sign. of Dy. Branch Head / Branch Head</td> <td>Date</td> </tr> </table>				Staff.No.	Sign. of Branch Officer	Date				Staff No.	Sign. of Dy. Branch Head / Branch Head	Date	<p>We confirm that the signatures of all the operators/ authorised signatories in the accounts are correctly scanned .</p> <table style="width:100%; text-align: center;"> <tr> <td style="width:33%;"></td> <td style="width:33%;"></td> <td style="width:33%;"></td> </tr> <tr> <td>Staff No.</td> <td>Sign. of Employee Scanning</td> <td>Date</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Staff. No.</td> <td>Sign. of Authorising Officer</td> <td>Date</td> </tr> </table>				Staff No.	Sign. of Employee Scanning	Date				Staff. No.	Sign. of Authorising Officer	Date
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INSTRUCTIONS TO THE APPLICANTS/ACCONTHOLDERS

1. In case of change of signature the accountholder needs to submit any government issued photo identity document having signature of the accountholder, as a proof of current signature. The signature on specimen signature form should match the signature on the government issued document.
2. Self-attested copy of PAN Card, Passport, and Driving License can be submitted as proof of new signature.
3. In case of a difference in the new signature and the signature on ID proofs, the same needs to be explained satisfactorily and a "change in signature form" needs to be submitted to the Bank in the prescribed format.
4. For change of signature, please submit separate form for each account.
5. On validation of new signatures Bank shall not be held responsible for return/dishonour of old outstanding/unpaid cheques/any request given, which is received by the Bank after updating the new signatures on record.
6. Please use additional Specimen Signature Forms for more than three Accountholders.